

SELF-ASSESSMENT REPORT

2024-25



Govt. Degree College Rewalsar

DISTRICT MANDI (H.P) -175023

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Self-Assessment Report (SAR) 2024-2025

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Criteria 1- Teaching Learning (140)						
Sr. No.	Activity	Activities undertaken and Distribution of Score		Score Claimed	Total Score	Remarks
1.	Mode of Teaching	i. Lecture Method (Yes)	06	12	25	Annexure 1.1
		ii. Technology based Teaching (Yes)	06			
2.	Curriculum Planning and Implementation	i. Teaching Schedule followed <i>(100% followed)</i>	10	29	45	Annexure 1.2.i to v Displayed on Notice Board and submitted to COE and Class Room Communication
		ii. Learning outcomes defined (HPU/SPU syllabus)	05			
		iii. Curriculum Enrichment practices <i>(03 Practices)</i> <i>(Educational Tours, Projects, and Industrial visits)</i>	NIL			
		iv. Internal Assessment Mechanism <i>(Followed by all Department)</i>	08			
		v. Prompt communication of Assessment /Result to students <i>(Mid-term test result is communicated to students within 7 days of last exam)</i>	06			
3.	Add on/certificate courses	i. No. of courses	00	00	20	
		ii. Students benefitted (No)				
4.	Student feedback	i. Sample Size > 25%	05	25	25	Annexure 1.4. (i, ii & iii)
		ii. Student satisfaction <i>(91-100%)</i>	10			
		iii. Action on Feedback <i>(81-100%)</i>	10			
5.	Examination Result	i. %age of student passed = 92.90%	09	17	25	Annexure 1.5

		ii. %age of student with A grade and above = 56.73%	08			
		iii. No. of Students in university merit = 0	00			
Total Score Claimed by college				83	140	

Criteria 2- Student Support, Services and Progression (Max. Score 280)

Sr. No.	Activity	Activities undertaken	Score obtained	Total Score	Remarks
1.	Pre and Post Admission Counselling:			25	Annexure 2.1(i, ii & iii)
	i. Admission Schedule, Courses available, student intake, eligibility conditions communicated through various media	Publicity through more than 3 means i.e. Website, Prospectus, Whatsapp Groups and Notice Board	05		
	ii. Pre admission counselling	Admission cum counselling counter and committees	10		
	iii. Student oriented about: Institutions, students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	Post admission counselling/induction (subject wise counselling in each classroom) Library Facility	10		
2.	Scholarships:			10	Annexure 2.2(i)
	i. Awareness about different Scholarships schemes and 100% coverage of all eligible students	Website, WhatsApp group, Prospectus, Notice board and Hoardings displayed at several locations in the campus	05		

	ii. Scholarships other than Government schemes	NIL	00	
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3.	Sports and Cultural activities:			32	Annexure 2.3(i & ii)
	i. % of students participating in sports activities	More than 20 % Annual Athletic Meet HPU inter College Sports Championship	10		
	ii. % of students participating in Cultural activities	More than 20% NSS special Camp, Annual Function and Teacher Day	10		
	iii. Medal/Trophy won in Sports/Cultural activities a. National/Inter University b. State/Inter College c. District Level (also includes cluster level)	NIL			
4.	Students Participating in NSS/NCC/Rangers & Rovers/Clubs:			20	Annexure 2.4 (i, iii, iv & v)
	1. NSS 2. NCC 3. Rangers & Rovers 4. Road Safety 5. Red Ribbon/Eco/Youth Red Cross/any other club/society	1. Yes 2. No 3. Yes 4. Yes 5. Yes	16		
5.	NSS/NCC/Rangers & Rovers Participating in:			18	Annexure 2.5 (i, ii & iii)
	1. National Camps / RD Parade 2. State Camps / Parade 3. Award won in these activities a. National b. State c. Cluster level	1. Nil 2. Yes (RR Parade) 3. Nil	20		
6.	Anti-Drug Awareness Programmes:			10	Annexure 2.6 (i)

	1. No. of awareness programme organised 2. % of students benefited 3. Counselling of suspected addicts	1. 2 Programmes 2. More than 50% 3. NIL	8		
7.	Gender Equity:		8	10	Annexure 2.7 (i & ii)
	1. No of health/sensitization programmes organised 2. % of students benefited 3. Women anti sexual harassment committee constituted as per norms 4. Grievances redressal as per timeline	1. Three 2. More than 20% 3. Yes 4. Nil			
8.	Mentor-Mentee Groups: Sessions conducted per group of students		0	10	
9.	Coaching for National level competitive examinations / HAS		0	10	
10.	Remedial Classes / Bridge Courses: % of students benefited	More than 20%	10	10	Annexure 2.10
11.	Capacity Building of Students: 1. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, decision making, Effective communication skills, coping with stress and emotions etc.) 2. Language cum Graduate Attributes Development Programmes		20	10	Annexure 2.11 (i & ii)
12.	Career Counselling & Placement Cell: 1.No. of career counselling sessions organised for each group of student 2. Number of Placement Drives 3. Self-Employment Modules Organised 4. No. of students benefited	1. Less than Five 2. NIL 3. No 4. Less than 50%	10	20	Annexure 2.11 (i & iv)
13	Student Progression:		4	30	Annexure 2.13
	1. % of student opted for Higher Education 2. No. of students who cleared National Level Examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	1. Up to 20 % 2. Nil			

14.	No. of Co-curricular and Sports Activities organised:				Annexure 2.14 (iii)
	1. Inter University Events (Zonal/National) 2. Inter-College Events 3. Intra – College Events (Annual Athletic Meet and Cultural Functions)	1. Nil 2. No 3. Yes ,6 events	9	25	
15.	Annual Prize Distribution Function Organised	Yes	10	10	Annexure 2.15
16.	College Magazine Published	Yes	10	10	Annexure 2.16
17.	College website updated regularly or not	Yes	10	10	Annexure 2.17
Total Score Claimed by college			185	280	

Criteria 3 Infrastructure and Resources (Score 160)

Sr. No.	Activity	Activities & Distribution of Score	Score Claimed	Total Score	Remarks
1.	Classrooms Classrooms well maintained	Yes	10	10	Annexure 3(i)
2.	Library facility				Annexure 3.2 (i, ii, iv & v)
	1. Whether adequate print books are available 2. Whether daily newspaper (minimum 5), magazines (minimum 3), and journals (minimum 3), available 3. Whether access to e resources available 4. Seating capacity in Library 5. usages of library resources 6. Digital Library having at least 5 Computer systems with internet facility.	1. 500 books per hundred students=3 2. Yes=3 3. No 4. 10% or more of students strength=4 5. 100%=7 6. NO	14	25	
3.	ICT Facilities				Annexure 3.3
	1. No. of Interactive Panels/ Virtual Classrooms Multimedia Projectors/K-Yan 2. % of teachers using ICT Facilities 3. No. of students benefited from ICT Facilities	1. Less than 5 =4 2. More than 50%=5 3. Yes=5 4. Yes=5 5. Yes 50%=5	24	25	

	4. Internet connection- leased line/ Fiber Network/ wi- Fi campus, 5. Use of ICT Facility				
4.	Facilities for Specially-abled Students				
	1. Ramps/Wheel chairs/Support railing 2. Separate Washrooms	1. No 2. Yes	2	4	
5.	Sports Facilities				Annexure 3.5 (ii & iii)
	1. No. of games/sports activity conducted 2. Indoor sport facilities 3. Adequate sport equipment's 4. Gymnasium (Operational)	1. More than five=8 2. Yes (Chess & Carrom Board)=4 3. Yes=4 4. No	16	20	
6.	Auditorium/Hostels/Seminar Hall/Staff Quarters	Nil	0	16	
7.	1. Laboratories with adequate equipment according to syllabi 2. Usage of available Lab infrastructure	Nil	0	20	
8.	1. Adequate numbers of computers 2. Usage of computer hardware	1. Yes, One system per 39 students. That is in the range 41-50=5 2. Yes 100%=5	10	10	Annexure 3.8
9.	Canteen, Staff Room/Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	Staff Room, NSS, Rover & Ranger, Examination Room, first Aid	10	10	Annexure 3.9
10.	Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis	Yes	20	20	Annexure 3.10
	Total Score Claimed by college		106	160	

Criteria 4 Institutional Management (Score 220)					
Sr. No.	Activity	Activities & Distribution of Score	Score Claimed	Total Score	Remarks
1.	Institutional Vision 1. Vision Document 2. Institutional Development Plan (IDP) 3. Action Plan	1.6 2.6 3.6	18	18	Annexure 4.1 (i, ii & iii)
2.	IQAC 1. No. of meeting per year 2. No. programmes organised (Trainings, workshops, IPR, etc.	1. Number of meeting per year 4= 6 2. Nil	6	12	Annexure 4.2 (i)
3.	Management of Institutional Funds:		14	16	Annexure 4.3
	1. Funds Used/ Spent for Institutional development/ student welfare 2. Periodic audit 3. Settlement of bills/advances within a specific time frame	1. 71- 90% fund is utilised =8 2. Yes=2 3. Yes=4			
4.	Grievance Redressal of Students and Employees				
	1. Redressal within week 2. Redressal within month 3. No redressal	1.within week	0	10	
5.	Green and Clean Campus		16	16	Annexure 4.5 (i & ii)
	1. Green initiatives of institution (at least 3) 2. Cleanliness in washroom, building/ campus.	1. 6 2. Excellent=10			
6.	Facilities for students i. Common room for Girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	1. Yes=3 2. Yes=3 3. No 4. Yes=3 5. Yes=3 6. Yes=3	15	18	

7.	Regular Updation of Service Books/ Service Records	Yes	3	3	Annexure 4.7
8.	Timely Submission of ACRs	Yes	3	3	Annexure 4.8
9.	Prompt Response to Official Correspondence	Yes	5	5	Annexure 4.9
10.	Proper maintenance of official records (Cash books/stock register, Fund registers, Leave records, fine fund etc	Yes	10	10	Annexure 4.10
11.	Proper record of students attendance and CCA	Yes	10	10	Annexure 4.11
12.	Whether accredited by NAAC	No	0	10	
13.	Whether accredited by NAAC	No	0	20	
14.	Whether AQARs are being submitted as per timeline annually or no	No	0	12	
15.	Recognition for Exemplary Contribution of the staff and students	Yes	8	8	
16.	Involvement of stakeholders: 1. PTA 2. OSA	1. PTA is constituted as per norms=-1 2. PTA supportive=1 3. PTA Contribution 10 4. OSA is framed =1	13	20	Annexure 4.16(i & ii)
17.	Feedback from Stakeholders other than Students and action taken thereon	Yes	4	4	Annexure 4.17
18.	Annual review meeting on students' outcomes in academics, co- curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence	Yes	25	25	
	Total Score Claimed by college		150	220	

Criteria 5 Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Score	Score Claimed	Total Score	Remarks
1.	Best Practices Description & Outcome of Best Practices (at least two)	1. Career Counselling and Guidance Cell Activity 2. Remedial classes for weak students 3. Inculcation of moral values and social conscience	20	20	Annexure 5.1
2.	Special Initiatives Taken for: i. Energy conservation/ use of solar energy ii. Solid waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions	1. No 2. No 3. No 4. Yes 5. No 6. No	4	24	Annexure 5.2
3.	Social Impact of Extension activities: (On the basis of community feedback)	1. Cleaned the Rewalsar Lake campus 2. Tree plantation drives in forest area at Rewalsar	5	10	Annexure 5.3
4.	Special New Innovative Initiatives or Ideas adopted in the College (Other than at Sr. No. 5.2 above):	1. Tree plantation drives in forest area Rewalsar 2. Established a book bank for the benefit of students	8	16	Annexure 5.4
5.	Collaborations: 1. With Peer Educational/ Research Institutions 2. Other Government Bodies/ Institutions	No	0	10	
Total Score Claimed by college			37	80	

Criteria 6 Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Activities & Distribution of Score	Score Claimed	Total Score	Remarks
1.	% of Teachers with Ph.D.	45% Less than 50%	2	5	Annexure 6.1
2.	Teachers as Research Guides	Nil	0	8	
3.	No. of Orientation Programmes, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last Three Years)	More than 30% of the faculty	10	10	Annexure 6.3
4.	Projects/Patents/Fellowships/Associateships i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	Nil	0	10	
5.	No. of Paper presented in Conferences/Seminars/symposia (in last three years): i. International ii. National/Regional/State level	1. 5 2. 5	8	8	Annexure 6.5
6.	Seminars, workshops, conferences and Trainings organised by the Institution 1. International Level 2. National Level 3. State Level	Nil	0	6	
7.	No. of Paper Published: i. UGC care list journals ii. Non-UGC care list journals iii. Citations	1. 10 2. 10 3. Nil	20	20	Annexure 6.7
8.	Teachers Special Innovative Ideas (Brief description thereof)	Yes	05	5	Annexure 6.8
9.	No. of Books published/chapters in Books	Nil	0	10	
10.	Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i) No ii) Yes iii) No	4	10	Annexure 6.10 (ii)
11.	Awards by Recognized & Reputed Organisations: i. International ii. National iii. State	Nil	0	8	
Total Score Claimed by college			49	100	

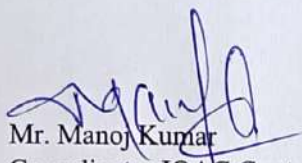
Criteria 7 Miscellaneous (Score 120)

Sr. No.	Activity	Activities & Distribution of Score	Score Claimed	Total Score	Remarks
1.	Any other important information or initiative not covered above e.g. Incubation Centre, R&D-cum-innovation Centre, B.Voc., self-Finance courses, Internship, OJT, Green Audit, Academic Audit etc.	Nil	0	50	
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	Nil	0	20	
3.	AG Audit paras settled up to date	Yes	05	5	Annexure 7.3
4.	Local Audit Paras settled up to date	Yes	5	5	Annexure 7.4
5.	Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Public Grievance Redress Centralised and Monitoring System (CPGRAMS)	Yes	10	10	Annexure 7.5
6.	Invited speakers on various themes relevant to holistic development of students.	Yes	10	10	Annexure 7.6
7.	Skill Development Training (at least 20% students benefited)	No	0	20	
	Total Score Claimed by college		30	120	


Summary of Score:

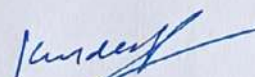
S.No	Criteria	Score Claimed	Total Score
1	Teaching Learning	83	140
2	Student Support, Services and Progression	185	280
3	Infrastructure and Resources	106	160
4	Institutional Management	150	220
5	Best Practices, Innovation and Institution Distinctiveness	37	80
6	Faculty Profile & Research Activities	49	100
7	Miscellaneous	30	120
	Total	640*	1100


* Subject to final approval by Chairman Zonal committee and DHE


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